



CALVARY CHRISTIAN ACADEMY

Employment Application (Non-Teaching)

Date: _____

Name: _____ Home Phone: _____

Email Address: _____ Cell Phone: _____

Home Address: _____

Date of Birth: _____ Place of Birth: _____

Marital Status: _____ Number of Children: _____ Ages: _____

How long have you been a Christian? _____ Home Church: _____

Position Applying For: _____

RECORD OF EDUCATION/TRAINING

	Name of Institution	Dates	Year Graduated	Degree/Major
High School	_____	_____	_____	_____
College/University	_____	_____	_____	_____
Other	_____	_____	_____	_____

COMPUTER EXPERIENCE

Please list the computer applications (software) and equipment (hardware) that you are familiar with and rate your proficiency on a scale of 0-10 (with 0 being not proficient and 10 being very proficient).

Software: _____ Hardware: _____

WORK EXPERIENCE

Beginning with the most recent, please list all work experience for which you have been compensated.

Organization	City & State	Dates	Type of Work	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

In a paragraph, please state what you feel are your greatest strengths.

PERSONAL HISTORY

- | | | |
|---|---|---|
| Do you have a physical condition or handicap that may limit your ability to perform the job for which you are applying? | Y | N |
| Have you ever been arrested for or convicted of child abuse of any kind? | Y | N |
| Have you ever been arrested for or convicted of any other violation of the law other than a minor traffic ticket? | Y | N |
| Have you ever been suspended, dismissed, fired, discharged or asked to resign from a position of employment? | Y | N |

If you answered Y to any of the above, please explain:

REFERENCES

CHARACTER REFERENCES

1. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____

2. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____

3. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____

PROFESSIONAL REFERENCES

1. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____

2. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____

3. Name: _____

Relationship to Applicant: _____

Phone Number (Home/Cell): _____